

BrisbaneSDE School-based enrolments

Key points

Enrolments

1. Enrolments for 2022 will open on 14 October and close the first week of November, 2021. Enrolment applications received after the closing date will be placed on a **waiting list**.
2. For 2022 school-based enrolments, the base school is required to establish an email address in this format: [DistanceEd@\[school domain\]](mailto:DistanceEd@[school domain]).
This will be BrisbaneSDE's main point of contact from 2022 onwards. BrisbaneSDE won't send emails to individual's email addresses.
All communication, including student reports, assessment information and confirmation of enrolments will be sent to the new base-school email address.
3. Enrolment at our school is an agreement between BrisbaneSDE and the base school. In this unique arrangement, all communication will primarily be directed to the school, not the parent. Parents have the opportunity to request a parent teacher interview through BrisbaneSDE and will receive copies of school report cards.
4. A maximum of eight students per subject, per year level may be enrolled at BrisbaneSDE.

Attendance

5. Attendance for two out of three online lessons is expected.
An Attendance Plan is required for any class that a student is unable to attend.
6. Please ensure any absence (apart from the planned absence on the Attendance Plan) is sent to BrisbaneSDE Student Absences via email: absences@brisbanesde.eq.edu.au.

Assessment

7. Administration of all supervised assessment, including external exams, mock exams and individual Access arrangements and reasonable adjustments (AARA) including extensions, are the responsibility of the base school.

Communication

8. Please email all communication to School_Based@brisbanesde.eq.edu.au