

Student Guide

How will I access Class Teams?

This guide details the instructions on how students will access Class Teams for online lessons using MS Teams.

1. You will receive an email to Microsoft Teams <noreply@email.teams.microsoft.com> From: Monday, 3 June 2024 9:12 AM your school email when Sent: STUDENT, Name (eqid) To: added to Class Teams. Subject: You have been added to a class team in Microsoft Teams The email received will allow you to: Microsoft Teams a. access Class Teams. Your teacher added you to the 3605 HIS082D Team class! 3605 HIS082D Team class 6 members MS Teams Open Microsoft Teams b. download MS Teams on Get it now! Take it with you wherever you go. your computer. Windows ios Android Mac
 Go to downloads page © 2023 Microsoft Corporation One Microsoft Way, Redmond, WA 98052-7329, USA **Privacy Policy** 2. All classes will appear in the ці Teams window. Q (iii) Teams To enter a Class Team, select the Class icon. Calls Calenda ≘ ≜ **= A a**



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Each Class Team will look similar to this sample subject. Q General Posts Files 🛨 _1 v ··· • **Teams (** & Calls Class Notebook **...** Online Les + To access your lesson: Q < All teams Online lessons Posts Files KWL + 3. Select Online Lessons in t**ö**i Teams the Main Channels drop Start a new post (=) Chat down list. Calls 4. Select Join on the meeting Class Notebook **...** 22/08 8:13 am link. HIS082D Online Lesson
Thursday 22 August 2024 09:10 Note: The lesson time will be for the first lesson of the year/ semester, however you will use the same link every + Yesterday 2:00 pm bye lesson. 5. You will wait in the lobby Online Lessons · · · Department of Education until your teacher lets you in to the lesson. Hang tight—someone should admit you shortly. Computer audio Customised Setup X 4 Your camera is turned off Room audio Background filters Cancel

