

Year 11-12 Vocational and Transition Activities (VTA)

Work rate calendar (WRC) 2025

Term 1

All students are expected to participate in all online lessons and complete all assessment as outlined in this **Work rate calendar**.

Teachers may adjust topics, class work, assessment and submission dates. Adjustments will be communicated via QLearn or during lessons.

Assessment				
Supervised assessment		Summative exams are to be supervised by the student's official exam supervisor.		
Non-supervised assessment		Students must sign declaration of academic integrity.		
Week	Dates	Unit	Topic	Class work / Assessment to be submitted
1	27 Jan – 31 Jan	Unit 1: Life Skills for Success	Monday 27 January — Australia Day Holiday	
			Introduction and Subject Orientation Setting up your learning and using technology School and class expectations	
2	3 Feb – 7 Feb		Subject and Course Orientation Using technology About QCIA and VTA	Class Work OneNote activities
3	10 Feb – 14 Feb		Friday 14 February — Senior orientation day: Years 10–12 Life Beyond School How QCIA will prepare you for life beyond school Becoming an independent adult learner	Class Work OneNote activities
4	17 Feb – 21 Feb		Adult Independence What is post-school transition? Taking responsibility for tasks at home	Class Work OneNote activities
5	24 Feb – 28 Feb		Me as a learner Exploring learning styles, strengths and weaknesses Assess progress towards independence so far	Class Work OneNote activities
6	3 Mar – 7 Mar		Independent Learning Skills Exploring and practicing some skills for working independently	Class Work OneNote activities
7	10 Mar – 14 Mar		Independent Learning Skills Exploring and practicing some skills for working independently	Class Work OneNote activities
8	17 Mar – 21 Mar		Planning your studies Choose learning goals for year 11 and 12 Set up QCAA account Write a recount of studies completed so far	Class Work OneNote activities Folio due 21st March
9	24 Mar – 28 Mar		Exams: Year 11 Monday 24 March – Friday 28 March Setting Goals Goal-setting and making a move towards your goals	Class Work OneNote activities
10	31 Mar – 4 Apr	Thursday 3 April — Cross country / Fun run: Prep – Year 12 Self-assessment Assess how you are going towards working independently	Class Work OneNote activities	

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Term 2

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Assessment					
Supervised assessment		Summative exams are to be supervised by the student's official exam supervisor.			
Non-supervised assessment		Students must sign declaration of academic integrity.			
Week	Dates	Unit	Topic	Class work / Assessment to be submitted	
1	21 Apr – 25 Apr	Unit 2: Find Your Spark	Monday 21 April — Easter Monday		
			Tuesday 22 April – Thursday 24 April — School camp: Year 11	Class Work	
			Friday 25 April — Anzac Day	OneNote activities	
			Post-school pathways- introduction		
Topic introduction					
Exploring post-school options					
Job explorations					
2	28 Apr – 2 May		Vocational Options	Exploring industries and jobs	Class Work OneNote activities
3	5 May – 9 May		Monday 5 May — Labour Day		Class Work
			Personal skills, strengths and weaknesses	Exploring own skills, strengths and weaknesses through quizzes	OneNote activities
4	12 May – 16 May	Job exploration	Interests, work skills, education opportunities MyFuture quizzes	Class Work OneNote activities	
5	19 May – 23 May	Job exploration	Education opportunities, overcoming challenges, values in the workplace MyFuture quizzes	Class Work OneNote activities	
6	26 May – 30 May	Job exploration	Career stories, investigating industries and related jobs MyFuture quizzes	Class Work OneNote activities	
7	2 Jun – 6 Jun	Work Experience	Why do work experience, and who can do it? What do you do on work experiences and how do you access it?	Class Work OneNote activities	
		Work Experience	Planning and preparing for work experience	Class Work OneNote activities	
9	16 Jun – 20 Jun	Volunteering	Why, what do you do when volunteering, how to access Plan for volunteering	Class Work OneNote activities	
10	23 Jun – 27 Jun	Thursday 26 June — Senior formal: Year 12	Plan for volunteering	Class Work	
		Friday 27 June — Athletics carnival / Sports day: Prep – Year 12		OneNote activities	
		Review and self-assessment			
		Topic review			
			Reflection and self-assessment of progress and skills		

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Term 3

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Assessment				
Supervised assessment		Summative exams are to be supervised by the student's official exam supervisor.		
Non-supervised assessment		Students must sign declaration of academic integrity.		
Week	Dates	Unit	Topic	Class work / Assessment to be submitted
1	14 Jul – 18 Jul	Unit 3: Work Smart, Work Safe	Introduction Topic introduction What is WHS, Why WHS, who is it for?	Class Work OneNote activities
2	21 Jul – 25 Jul		WHS Training Smart Move general modules	Class Work OneNote activities
3	28 Jul – 1 Aug		WHS Training Smart Move general and industry-specific modules	Class Work OneNote activities
4	4 Aug – 8 Aug		WHS Training Smart Move training WHS scenarios	Class Work OneNote activities
5	11 Aug – 15 Aug		Wednesday 13 August — Royal Queensland (Ekka) Show Holiday Workplace health and safety Safety signs, PPE, fire and drills	Class Work OneNote activities
6	18 Aug – 22 Aug		Workplace health and safety Accidents and emergencies Avoiding accidents	Class Work OneNote activities
7	25 Aug – 29 Aug		Job interviews Factors to consider when preparing for a job interview	Class Work OneNote activities
8	1 Sept – 5 Sept		Mock exams: Year 12 Monday 1 September – Thursday 4 September Friday 5 September — Student free day Prepare for a job interview Plan answers, practical aspects, travel etc when preparing for a job interview	Class Work OneNote activities
9	8 Sept – 12 Sept		Mock exams: Year 12 Monday 8 September – Friday 12 September Prepare for a job interview Plan answers, practical aspects, travel etc when preparing for a job interview	Class Work OneNote activities
10	15 Sept – 19 Sept		Exams: Year 11 Monday 15 September – Friday 19 September Friday 19 September — Connect day: Years 11–12 Review and self-assessment Topic review Reflection and self-assessment of progress and skills	Class Work OneNote activities Folio due 19th September

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Term 4

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Assessment				
Supervised assessment		Summative exams are to be supervised by the student's official exam supervisor.		
Non-supervised assessment		Students must sign declaration of academic integrity.		
Week	Dates	Unit	Topic	Class work / Assessment to be submitted
1	6 Oct – 10 Oct	Unit 4: Exploring Housing Options	Monday 6 October — King's Birthday Holiday	
			Application letters	Class Work
			Topic introduction	OneNote activities
			Format of an application letter	
2	13 Oct – 17 Oct		Application letters	Class Work
			Prepare an application letter for a job	OneNote activities
3	20 Oct – 24 Oct		Application letters	Class Work
			Prepare an application letter for a job	OneNote activities
4	27 Oct – 31 Oct	Exams: Year 12	Class Work	
		Monday 27 October – Friday 31 October	OneNote activities	
		Safe and stable housing		
		Characteristics of safe and stable housing, housing affordability		
5	3 Nov – 7 Nov	Exams: Year 12	Class Work	
		Monday 3 November – Friday 7 November	OneNote activities	
		Housing matters		
		History of housing, alternative housing, setting up a house and moving		
6	10 Nov – 14 Nov	Exams: Year 12	Class Work	
		Monday 10 November – Friday 14 November	OneNote activities	
		Features of housing		
		Different types of housing		
		Features found in most or some types of housing		
7	17 Nov – 21 Nov	Exams: Year 12	Class Work	
		Monday 17 November – Tuesday 18 November	OneNote activities	
		Wednesday 19 November — Celebration: Year 12		
		Thursday 20 November — Graduation: Year 12	Folio due 21st November	
		Friday 21 November — Final day: Year 12		
		Friday 21 November — Aquatic carnival: Prep – Year 11		
		Renting		
		Renting		
		Rights and responsibilities		
8	24 Nov – 28 Nov	Exams: Year 11	Class Work	
		Monday 24 November – Friday 28 November	OneNote activities	
		Friday 28 November — Final day: Years 10–11		
		Review, self-assessment and prepare for year 12		
		Topic review		
		Reflection and self-assessment of progress and skills		
		Assess personal QCIA progress and prepare for year 12		

Disclaimer: Information contained in this document is correct at time of publishing.