

Year 12 ICT20120 Certificate II in Applied Digital Technologies

Work rate calendar (WRC) 2025

Term 1

All students are expected to participate in all online lessons and complete all assessment as outlined in this **Work rate calendar**.

Teachers may adjust topics, class work, assessment and submission dates. Adjustments will be communicated via QLearn or during lessons.

Assessment				
Supervised assessment		Summative exams are to be supervised by the student's official exam supervisor.		
Non-supervised assessment		Students must sign declaration of academic integrity.		
Week	Dates	Unit	Topic	Class work / Assessment to be submitted
1	27 Jan – 31 Jan	Module 4: Multimedia Software (Photography and Image Editing)	Monday 27 January — Australia Day Holiday Tuesday 28 January – Welcome calls for students: Prep – Year 12 Wednesday 29 January – Learning for success: Prep – Year 12 Course reintroduction VET and Certificate II in Applied Digital Technologies re-orientation (Simplicity)	Course re-orientation activity
2	3 Feb – 7 Feb		Photography hardware Cameras and camera features; types of zooms; photography equipment; safety	Training Activity T4.1
3	10 Feb – 14 Feb		Friday 14 February — Senior orientation day: Years 10–12 Capturing the perfect photo Shot composition	Training Activity T4.2
4	17 Feb – 21 Feb		Photography software Introduction to digital image editing	Training Activity T4.3
5	24 Feb – 28 Feb		Digital image files Megapixels and resolution; memory cards; file formats; exif data	Training Activity T4.4
6	3 Mar – 7 Mar		Digital image editing 101 Removing unwanted image content; adjusting tones	Training Activity T4.5
7	10 Mar – 14 Mar		Digital image editing 202 Image layers; changing colours	Training Activity T4.6
8	17 Mar – 21 Mar		Assessment 4 (A4) Photography and image editing A4FOL folio of work A4QUES questions	A4FOL and A4QUES Due Friday 28 March 5:00 pm
9	24 Mar – 28 Mar			
10	31 Mar – 4 Apr		Thursday 3 April — Cross country / Fun run: Prep – Year 12 Assessment 4 (A4) Resubmissions/competency conversations/observations	Resubmissions/competency conversations/observations

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Term 2

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Assessment				
Supervised assessment		Summative exams are to be supervised by the student's official exam supervisor.		
Non-supervised assessment		Students must sign declaration of academic integrity.		
Week	Dates	Unit	Topic	Class work / Assessment to be submitted
1	21 Apr – 25 Apr	Module 5: Multimedia Software (Sound Editing)	Monday 21 April — Easter Monday	Training Activity T5.1
			Friday 25 April — Anzac Day	
Sound editing software				
Introduction to editing sound				
2	28 Apr – 2 May		Combining audio	Training Activity T5.2
			Joining sounds together	
3	5 May – 9 May		Monday 5 May — Labour Day	Training Activity T5.3
			Sound equipment	
			Recording and playback; Creating sounds	
4	12 May – 16 May		Manipulating sound 101	Training Activity T5.4
		Working with multiple tracks		
5	19 May – 23 May	Manipulating sound 202	Training Activity T5.5	
		Creating effects		
6	26 May – 30 May	Manipulating sound 303	Training Activity T5.6	
		Solving problems		
7	2 Jun – 6 Jun	Sound quality	Training Activity T5.7	
		Audio file formats and sound quality		
8	9 Jun – 13 Jun	Assessment 5 (A5)	A5FOL and A5QUES Due Friday 20 June 5:00 pm	
		Sound editing		
9	16 Jun – 20 Jun	A5FOL folio of work		
		A5QUES questions		
10	23 Jun – 27 Jun	Thursday 26 June — Senior formal: Year 12	Resubmissions/competency conversations/observations	
		Friday 27 June — Athletics carnival / Sports day: Prep – Year 12		
		Assessment 5 (A5)		
		Resubmissions/competency conversations/observations		

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Term 3

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Assessment				
Supervised assessment		Summative exams are to be supervised by the student's official exam supervisor.		
Non-supervised assessment		Students must sign declaration of academic integrity.		
Week	Dates	Unit	Topic	Class work / Assessment to be submitted
1	14 Jul – 18 Jul	Module 6: Software Development	Talking to your computer and calculating things Input and output; variables; mathematical operations	Training Activity T6.1
2	21 Jul – 25 Jul		Making decisions and string manipulation Writing selection into your programs and working with text	Training Activity T6.2
3	28 Jul – 1 Aug		Repetition is how we learn Writing iteration (loops) into your programs	Training Activity T6.3
4	4 Aug – 8 Aug		Repeating repetition More looping; using the list data structure to store data	Training Activity T6.4
5	11 Aug – 15 Aug		Wednesday 13 August — Royal Queensland (Ekka) Show Holiday Writing the dictionary Using the dictionary data structure to store data	Training Activity T6.5
6	18 Aug – 22 Aug		Working with files Reading from and writing to external files	Training Activity T6.6
7	25 Aug – 29 Aug		Delegating work to functions Using functions to 'chunk' your programs	Training Activity T6.7
8	1 Sept – 5 Sept		Mock exams: Year 12 Monday 1 September – Thursday 4 September Friday 5 September — Student free day More practice Additional techniques to improve your programs	Training Activity T6.8
9	8 Sept – 12 Sept		Mock exams: Year 12 Monday 8 September – Friday 12 September	A6FOL and A6QUES Due Friday 19 September 5:00 pm
10	15 Sept – 19 Sept		Assessment 6 (A6) Software Development A6FOL folio of work A6QUES questions Friday 19 September — Connect day: Years 11–12	

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Term 4

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Assessment				
Supervised assessment		Summative exams are to be supervised by the student's official exam supervisor.		
Non-supervised assessment		Students must sign declaration of academic integrity.		
Week	Dates	Unit	Topic	Class work / Assessment to be submitted
1	6 Oct – 10 Oct	Competency conversations, observations	Monday 6 October — King's Birthday Holiday	Resubmissions/competency conversations/observations
			Assessment Resubmissions/competency conversations/observations, as advised by assessor	
2	13 Oct – 17 Oct		Assessment Resubmissions/competency conversations/observations, as advised by assessor	Resubmissions/competency conversations/observations
			Assessment Resubmissions/competency conversations/observations, as advised by assessor	
3	20 Oct – 24 Oct		Assessment Resubmissions/competency conversations/observations, as advised by assessor	Resubmissions/competency conversations/observations
			Assessment Resubmissions/competency conversations/observations, as advised by assessor	
4	27 Oct – 31 Oct		Exams: Year 12 Monday 27 October – Friday 31 October	Resubmissions/competency conversations/observations
			Assessment Resubmissions/competency conversations/observations, as advised by assessor	
5	3 Nov – 7 Nov		Exams: Year 12 Monday 3 November – Friday 7 November	Resubmissions/competency conversations/observations
			Assessment Resubmissions/competency conversations/observations, as advised by assessor	
6	10 Nov – 14 Nov	Exams: Year 12 Monday 10 November – Friday 14 November	Resubmissions/competency conversations/observations	
		Assessment Resubmissions/competency conversations/observations, as advised by assessor		
7	17 Nov – 21 Nov	Exams: Year 12 Monday 17 November – Tuesday 18 November	Qualification completed Friday 21 November – final date for attainment of Certificate II in Applied Digital Technologies	
		Wednesday 19 November — Celebration: Year 12		
		Thursday 20 November — Graduation: Year 12		
		Friday 21 November — Final day: Year 12		
8	24 Nov – 28 Nov			
9	1 Dec – 5 Dec			
10	8 Dec – 12 Dec			