

# Year 11 Business Studies

## Work rate calendar (WRC) 2025

## Term 1

All students are expected to participate in all online lessons and complete all assessment as outlined in this **Work rate calendar**.

Teachers may adjust topics, class work, assessment and submission dates. Adjustments will be communicated via QLearn or during lessons.

Assessment					
<b>Supervised assessment</b>		Summative exams are to be supervised by the student's official exam supervisor.			
<b>Non-supervised assessment</b>		Students must sign declaration of academic integrity.			
Week	Dates	Unit	Topic	Class work / Assessment to be submitted	
1	27 Jan – 31 Jan	Unit 1: Working in Administration	Monday 27 January — Australia Day Holiday	<b>Class activities</b> Activities as advised by teacher	
			Tuesday 28 January – Welcome calls for students: Prep – Year 12		
			Wednesday 29 January – Learning for success: Prep – Year 12		
			<b>Roles in administration</b>		
			PowerPoint 1		
2	3 Feb – 7 Feb		<b>The employment life cycle</b>		<b>Class activities</b> Activities as advised by teacher
			PowerPoint 2		
3	10 Feb – 14 Feb			Friday 14 February — Senior orientation day: Years 10–12	
4	17 Feb – 21 Feb		<b>Human resource management</b>		<b>Class activities</b> Activities as advised by teacher
			PowerPoint 3		
5	24 Feb – 28 Feb				
6	3 Mar – 7 Mar			<b>FA1 Extended Response</b> Issued Friday 7 March	
7	10 Mar – 14 Mar	<b>Formative Assessment 1 (FA1)</b>		<b>FA1 Extended Response Draft</b> Due Monday 17 March 5:00 pm	
		<b>Extended response</b>	Written: up to 1000 words		
8	17 Mar – 21 Mar				
9	24 Mar – 28 Mar	<b>Exams: Year 11</b>		<b>FA1 Extended Response Final</b> Due Friday 28 March 5:00 pm	
		Monday 24 March – Friday 28 March			
		<b>Formative Assessment 1 (FA1)</b>			
		<b>Extended response</b>			
10	31 Mar – 4 Apr		Thursday 3 April — Cross country / Fun run: Prep – Year 12	<b>Class activities</b> Activities as advised by teacher	
		<b>Employee and employer rights</b>	PowerPoint 4		

# Year 11 Business Studies

## Work rate calendar (WRC) 2025

## Term 2

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Assessment				
<b>Supervised assessment</b>		Summative exams are to be supervised by the student's official exam supervisor.		
<b>Non-supervised assessment</b>		Students must sign declaration of academic integrity.		
Week	Dates	Unit	Topic	Class work / Assessment to be submitted
1	21 Apr – 25 Apr	Unit 1: Working in Administration	Monday 21 April — Easter Monday	<b>Class activities</b>
			Tuesday 22 April – Thursday 24 April — School camp: Year 11	Activities as advised by teacher
			Friday 25 April — Anzac Day	
			<b>Employee and employer rights</b>	
			PowerPoint 4	
2	28 Apr – 2 May		<b>Sustainability</b>	<b>Class activities</b>
			PowerPoint 5	Activities as advised by teacher
3	5 May – 9 May		Monday 5 May — Labour Day	<b>Class activities</b>
			<b>Sustainability</b>	Activities as advised by teacher
			PowerPoint 5	
4	12 May – 16 May		<b>Class activities</b>	
			Activities as advised by teacher	
5	19 May – 23 May		<b>Organisational policies, schedules and structures</b>	<b>FA2 Project</b>
			PowerPoint 6	Issued Friday 23 May
6	26 May – 30 May		<b>Formative Assessment 2 (FA2) Project</b>	
7	2 Jun – 6 Jun		Action Plan - Written: up to 600 words	<b>FA2 Project Draft</b>
			Evaluation - Written: up to 400 words	Due Monday 2 June 5:00 pm
8	9 Jun – 13 Jun			<b>FA2 Project Final</b>
				Due Friday 13 June 5:00 pm
9	16 Jun – 20 Jun		<b>The importance of finance in business</b>	<b>Class activities</b>
			PowerPoint 1	Activities as advised by teacher
10	23 Jun – 27 Jun		Thursday 26 June — Senior formal: Year 12	<b>Class activities</b>
			Friday 27 June — Athletics carnival / Sports day: Prep – Year 12	Activities as advised by teacher
		<b>Roles in finance</b>		
			PowerPoint 2	

# Year 11 Business Studies

## Work rate calendar (WRC) 2025

### Term 3

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Assessment				
<b>Supervised assessment</b>		Summative exams are to be supervised by the student's official exam supervisor.		
<b>Non-supervised assessment</b>		Students must sign declaration of academic integrity.		
Week	Dates	Unit	Topic	Class work / Assessment to be submitted
1	14 Jul – 18 Jul	Unit 2: Working in Finance	<b>Financial goals of a business</b> PowerPoint 3	<b>Class activities</b> Activities as advised by teacher
2	21 Jul – 25 Jul		<b>Financial goals of a business</b> PowerPoint 3	<b>Class activities</b> Activities as advised by teacher
3	28 Jul – 1 Aug		<b>Sources of finance</b> PowerPoint 4	<b>Class activities</b> Activities as advised by teacher
4	4 Aug – 8 Aug		<b>Risk management</b> PowerPoint 5	<b>Class activities</b> Activities as advised by teacher
5	11 Aug – 15 Aug		Wednesday 13 August — Royal Queensland (Ekka) Show Holiday <b>Risk management</b> PowerPoint 5	<b>Class activities</b> Activities as advised by teacher <b>FA3 Extended Response</b> Issued Friday 15 August
6	18 Aug – 22 Aug		<b>Formative Assessment 3 (FA3)</b> <b>Extended response</b> Written: up to 1000 words	<b>FA3 Extended Response Draft</b> Due Monday 25 August 5:00 pm
7	25 Aug – 29 Aug			
8	1 Sept – 5 Sept		<b>Mock exams: Year 12</b> Monday 1 September – Thursday 4 September Friday 5 September — Student free day <b>Formative Assessment 3 (FA3)</b> <b>Extended response</b> Written: up to 1000 words	<b>FA3 Extended Response Final</b> Due Friday 5 September 5:00 pm
9	8 Sept – 12 Sept		<b>Mock exams: Year 12</b> Monday 8 September – Friday 12 September <b>Financial record-keeping</b> PowerPoint 6	
10	15 Sept – 19 Sept		<b>Exams: Year 11</b> Monday 15 September – Friday 19 September Friday 19 September — Connect day: Years 11–12	

Disclaimer: Information contained in this document is correct at time of publishing.

# Year 11 Business Studies

## Work rate calendar (WRC) 2025

### Term 4

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#### Assessment

**Supervised assessment** Summative exams are to be supervised by the student's official exam supervisor.

**Non-supervised assessment** Students must sign declaration of academic integrity.

Week	Dates	Unit	Topic	Class work / Assessment to be submitted
1	6 Oct – 10 Oct	Unit 2: Working in Finance	Monday 6 October — King's Birthday Holiday	<b>Class activities</b>
			<b>Financial policies and procedures</b> PowerPoint 7	Activities as advised by teacher
2	13 Oct – 17 Oct		<b>Financial policies and procedures</b> PowerPoint 7	<b>Class activities</b> Activities as advised by teacher
			3	20 Oct – 24 Oct
4	27 Oct – 31 Oct			
			<b>Financial reporting and forecasting</b> PowerPoint 8	
5	3 Nov – 7 Nov		<b>Exams: Year 12</b> Monday 3 November – Friday 7 November	<b>Class activities</b> Activities as advised by teacher
			<b>Financial reporting and forecasting</b> PowerPoint 8	<b>FA4 Project</b> Issued Friday 7 November
6	10 Nov – 14 Nov		<b>Exams: Year 12</b> Monday 10 November – Friday 14 November	
			<b>Formative Assessment 4 (FA4) Project</b> Action Plan – Written: up to 600 words Evaluation – Written: up to 400 words	
7	17 Nov – 21 Nov		Friday 21 November — Aquatic carnival: Prep – Year 11	<b>FA4 Project Draft</b> Due Monday 17 November 5:00 pm
8	24 Nov – 28 Nov	<b>Exams: Year 11</b> Monday 24 November – Friday 28 November		<b>FA4 Project Final</b> Due Friday 28 November 5:00 pm
		Friday 28 November — Final day: Years 10–11		
9	1 Dec – 5 Dec			
10	8 Dec – 12 Dec			