

# Enrolment checklist — Home-based by choice

## New enrolments

2022

Please use this checklist to ensure all required documentation is returned.

**Failure to provide requested items may result in enrolment being delayed.**

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Enrolment application — completed and signed

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Subject selection form — completed and signed

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Enrolment agreement — signed

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Information and communications technology (ICT) user agreement — signed

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Online services consent form and Information sheet — signed

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State school consent form — signed

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Home-based supervisor curriculum risk assessment safety agreement — signed

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Please continue to our [payment page](#).

(Payment must be made before students can commence at BrisbaneSDE.)

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Bank details form — completed and signed

**(EFT details cannot be used for payment of fees.** EFT details are collected so that there is no delay in BrisbaneSDE making payments to families for textbook allowance, subsidies, refunds, etc)

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Student ID photo — passport sized photo or head and shoulders digital photo. No hats, caps, sunglasses

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Letter outlining reasons for enrolment with BrisbaneSDE

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Birth certificate — copy (only if applicant has not been enrolled in a state school)

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School report — copy of most recent academic report

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Supervisor nomination form — Years 10, 11 and 12 only — completed and signed  
(refer to Supervisor nomination form for eligibility details)

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Copy of SET plan from previous school — for students enrolling in Year 11 only

If sending form under separate cover please email form to: [enrolments@brisbanesde.eq.edu.au](mailto:enrolments@brisbanesde.eq.edu.au)

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Vocational education and training (VET) student agreement/VET late enrolment checklist

— for students enrolling in Years 10, 11 or 12 studying VET courses only — completed and signed

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A guide to our School and Subject Guides can be accessed on the [BrisbaneSDE website](#).