

Bank details form

2023

This form is only to be completed if you need to update details or have not submitted one previously.

The details supplied on this form cannot be used to take money out of your account.

Date submitted	EQ ID/s
Student name/s	Year levels
Parent/Guardian	
Postal address	
Town/City	Postcode
Home phone	Mobile phone
Email	

Bank account details

Bank account details for 100% financially responsible parent as noted on enrolment form.

Account name	
BSB	—
Account number	(Maximum nine characters)
Signature of account holder	Signature Panel must be physically signed by account holder. Electronic signatures are not acceptable.

Any payments or refunds will be paid to the parent/carer identified below as having 100% fee responsibility. Banking details are recorded for this parent/carer. Please provide the name of the parent/carer who should be identified as having 100% fee allocation.

Name (person completing form)	
Relationship to student	

Disclosure: This information may be provided to relevant financial institutions and/or authorised staff employed by Department of Education to enable the processing of payments and/or refunds. This may include, but not limited to OneSchool System Maintenance Team, persons conducting financial audits, administrative staff and financial delegates within the school.

Return to:

Postal

Attention: Accounts
 Brisbane School of Distance Education
 GPO Box 1308
 Brisbane Qld 4001

Email

accounts@brisbanesde.eq.edu.au

Note: Please ensure all required signatures are provided.

Office use only

New supplier	Edit supplier
Supplier number	
Input	BM name
Signature	Date
Oneschool (verified)	Entered
Notes	