

Brisbane School of Distance Education

Work Experience

Students aged 14 years and older are eligible to complete work experience.

To be covered by the Department of Education's Work Experience insurance, students must:

- reside in Queensland and
- be visiting a registered business based in Queensland.

Individual students who wish to undertake work experience must contact the VET Team – VET@brisbanesde.eq.edu for information on how to proceed.

Students wishing to undertake work experience must complete the required Department of Education forms to ensure they are covered by insurance while in the workplace. All parties must review, agree and sign the documents, then return the forms to the school for approval. Please allow a minimum of two weeks for the approval process. **Placements cannot commence until school approval has been granted.**

Students wishing to complete work experience during school holidays **MUST** contact the VET Team. They may be required to arrange their own private insurance for school holiday work experience.

If a student resides outside of Queensland, and/or is wanting to complete work experience outside of Queensland, approval is required from the Deputy Principal of the student's Year Level. In these circumstances, families will need to arrange their own insurance to cover the students whilst they are on work experience.

