

Year 11-12 Vocational and Transition Activities (VTA)

Work rate calendar (WRC) 2024

Term 1

All students are expected to participate in all online lessons and complete all assessment as outlined in this **Work rate calendar**.

Teachers may adjust topics, class work, assessment and submission dates. Adjustments will be communicated via QLearn or during lessons.

Assessment						
Supervised assessment		Summative exams are to be supervised by the student's official exam supervisor.				
Non-supervised assessment		Students must sign declaration of academic integrity.				
Week	Dates	Unit	Topic	Class work / Assessment to be submitted		
1	22 Jan – 26 Jan	Unit 5: Self-knowledge, self-management and independence skills	Monday 22 January — Welcome calls for students: Prep – Year 12			
			Wednesday 24 January — Learning for success: Prep – Year 12			
			Friday 26 January — Australia Day Holiday			
			Welcome Getting to know each other			
2	29 Jan – 2 Feb		Learning for Success Subject orientation, QCIA folio, WRC Class and attendance expectations, assesment ICT – OneNote, workspace, storage of work, naming conventions, software	Class work Student discussion Checklist or quiz		
			3	5 Feb – 9 Feb	Friday 9 February — Senior orientation day: Years 10–12	Class work Online quiz Worksheets in OneNote
					Self-knowledge Self-knowledge quiz – how do I learn best? Expectations for school and post-school	
4	12 Feb – 16 Feb		Skills check Numeracy Literacy	Class work LLN (Language, Literacy and Numeracy) task BKSB		
			5	19 Feb – 23 Feb	Career skills Opinion and perspective Building professional relationships Conflict scenarios	Class work Group discussions Examples of conflict – at school, home, work
6	26 Feb – 1 Mar				Conflict skills- assessment introduced Identifying conflict Listening to other points of view Stating an opinion respectfully	Class work Group discussion and decision making Assessment
		7			4 Mar – 8 Mar	Assessment time in class Role play of conflict resolution process or written description
8	11 Mar – 15 Mar		QCIA draft statements for VTA Recount or report of prior learning and achievements, including vocational and transition activities Student account – LUI number/SET Plan review	Class work Email communication with teacher Assessment due 15th March		
		9	18 Mar – 22 Mar	Exams: Year 11 (only for QCE subjects, not QCIA) Monday 18 March – Friday 22 March	Class work Action feedback provided in OneNote or by email for assessment item	
QCIA draft statements for VTA Complete recount or report of prior learning and achievements, including vocational and transition activities Student account – LUI number/SET Plan review						
10	25 Mar – 29 Mar	Thursday 28 March — Cross country / Fun run: Prep – Year 12	Class work Ensure work is stored safely			
		Friday 29 March — Good Friday				
		Revision and extension Quiz OneNote updates				

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Term 2

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Assessment				
Supervised assessment		Summative exams are to be supervised by the student's official exam supervisor.		
Non-supervised assessment		Students must sign declaration of academic integrity.		
Week	Dates	Unit	Topic	Class work / Assessment to be submitted
1	15 Apr – 19 Apr	Unit 6: Post-school Pathways	Work independently on routine tasks Employability Skills introduction Introduction to writing a resume and cover letter	Class work One Note
2	22 Apr – 26 Apr		Thursday 25 April — Anzac Day Work independently on routine tasks Quiz – resume and cover letter Set goals for learning and personal organisation to complete tasks in a given time How to create a PPT Create own organisational PPT	Class work Quiz- BBC Skillswise Powerpoint Presentation
3	29 Apr – 3 May		Prepare for job interviews Reading adverts Formal and informal language Interview questions	Class work Word document
4	6 May – 10 May		Monday 6 May — Labour Day Prepare for job interviews Cover letter Transferrable skills	Class work Word document
5	13 May – 17 May		Investigate vocational pathways and training opportunities Use information, products and services to investigate vocational pathways and training opportunities, including industry talks and visits	Class work Research
6	20 May – 24 May		Investigate vocational pathways and training opportunities Tools for starting a new job	Class work Research
7	27 May – 31 May		Investigate vocational pathways and training opportunities Use information, products and services to investigate vocational pathways and training opportunities, including industry talks and visits	Class work Complete resume draft
8	3 Jun – 7 Jun		Products and services for life beyond school Filling in forms- BBC Skillswise applying for a tax file number 18+ card applying for a bank account	Class work OneNote
9	10 Jun – 14 Jun		Monday 10 June – Thursday 13 June — School camp: Year 11 Products and services for life beyond school applying for a Medicare card accessing disability pension enrolling to vote	Folio due 14th June
10	17 Jun – 21 Jun		Thursday 20 June — Senior formal: Year 12 Friday 21 June — Athletics carnival / Sports day: Prep – Year 12 Products and services for life beyond school Filling in forms (continued)	Class work OneNote

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Term 3

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Assessment				
Supervised assessment		Summative exams are to be supervised by the student's official exam supervisor.		
Non-supervised assessment		Students must sign declaration of academic integrity.		
Week	Dates	Unit	Topic	Class work / Assessment to be submitted
1	8 Jul – 12 Jul	Unit 7: Skills for life beyond school	Welcome back, goal setting Reorientation (timetables, WRC, OneNote, lesson link) Goal setting- introduction	
2	15 Jul – 19 Jul		Understand and explain the importance of goal setting and self-management Create learning and personal goals	Class Work Class discussion and sharing of ideas OneNote
3	22 Jul – 26 Jul		Understand and explain the importance of goal setting and self-management Research individuals who have contributed to society and explain how goal setting played a part in the experiences of these individuals	Class Work Class discussion and sharing of ideas OneNote
4	29 Jul – 2 Aug		Identify and analyze factors that affect ability to manage self and relationships when working towards goals Identify the factors that impact our achievements or goals including our relationships with others	Class Work Class discussion and sharing of ideas OneNote
5	5 Aug – 9 Aug		Identify ways to take responsibility for familiar tasks Explain roles and responsibilities within the family unit and examine gender equality	Class Work Class discussion and sharing of ideas OneNote
6	12 Aug – 16 Aug		Wednesday 14 August — Royal Queensland (Ekka) Show Holiday Practice individual and group decision-making in real-world scenarios Examine and discuss real-world situations, including our responsibilities as citizens	Class Work Class discussion and sharing of ideas OneNote
7	19 Aug – 23 Aug		Practice individual and group decision-making in real-world scenarios Examine and discuss real-world situations, including WHS scenarios	Class Work Quiz
8	26 Aug – 30 Aug		Mock exams: Year 12 (not for QCIA subjects) Monday 26 August – Thursday 29 August Friday 30 August — Student free day Predict the consequences of decisions and adjust to achieve goals Examine and discuss current social/political challenges	Class Work Class discussion and sharing of ideas OneNote
9	2 Sept – 6 Sept		Mock exams: Year 12 (not for QCIA subjects) Monday 2 September – Friday 6 September Predict the consequences of decisions and adjust to achieve goals Examine and discuss current social/political challenges	Class Work Class discussion and sharing of ideas OneNote
10	9 Sept – 13 Sept		Exams: Year 11 (not for QCIA subjects) Monday 9 September – Thursday 12 September Friday 13 September — Connect excursion: Years 10–12 Revision and consolidation Complete OneNote activities	Class Work OneNote Folio due 13th September

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Term 4

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Assessment				
Supervised assessment		Summative exams are to be supervised by the student's official exam supervisor.		
Non-supervised assessment		Students must sign declaration of academic integrity.		
Week	Dates	Unit	Topic	Class work / Assessment to be submitted
1	30 Sept – 4 Oct	Unit 8: Post-School Pathways	Introduction Holiday snapshots or events Reorientation (timetables, WRC, OneNote) Introduction to unit – Post-school Pathways	Class Work Class discussion and sharing ideas OneNote
2	7 Oct – 11 Oct		Monday 7 October — King's Birthday Holiday Show awareness that everyone has housing needs Identify the factors that are common in satisfactory accommodation Describe the physical aspects of housing	Class Work Class discussion and sharing ideas OneNote
3	14 Oct – 18 Oct		Compare own and others' needs to maintain safe and stable accommodation Identify what makes housing/accommodation safe Review and describe own neighbourhood Compare housing and household costs	Class Work Class discussion and sharing ideas OneNote
4	21 Oct – 25 Oct		Exams: Year 12 Monday 21 October – Friday 25 October Identify specific experience, knowledge and skills needed to gain necessary experience in preferred post-school pathways Identify additional ways of learning	Class Work Class discussion and sharing ideas OneNote
5	28 Oct – 1 Nov		Exams: Year 12 Monday 28 October – Friday 1 November Identify specific experience, knowledge and skills needed to gain necessary experience in preferred post-school pathways Identify short courses, online studies, work experience pathways	Class Work Class discussion and sharing ideas OneNote
6	4 Nov – 8 Nov		Exams: Year 12 Monday 4 November – Friday 8 November Research and access products and services to support participation in life beyond school Examine websites of organisations that support participation outside of school	Class Work Class discussion and sharing ideas OneNote
7	11 Nov – 15 Nov		Exams: Year 12 Monday 11 November – Wednesday 13 November Thursday 14 November — Graduation: Year 12 Friday 15 November — Final day: Year 12 Alternate activities Year 12, organisations that support Examine websites of organisations that support participation outside of school	Class Work OneNote Folio due 15th November
8	18 Nov – 22 Nov		Exams: Year 11 Monday 18 November – Friday 22 November Friday 22 November — Aquatic carnival: Prep – Year 11 Friday 22 November — Final day: Years 10–11 Last Week for Year 11 Preparation for holidays, enrolment packs, return to school in 2023	Class Work Class discussion and sharing ideas OneNote

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