

# Year 11 Business Studies

## Work rate calendar (WRC) 2024

### Term 1

All students are expected to participate in all online lessons and complete all assessment as outlined in this **Work rate calendar**.

Teachers may adjust topics, class work, assessment and submission dates. Adjustments will be communicated via QLearn or during lessons.

Assessment					
<b>Supervised assessment</b>		Summative exams are to be supervised by the student's official exam supervisor.			
<b>Non-supervised assessment</b>		Students must sign declaration of academic integrity.			
Week	Dates	Unit	Topic	Class work / Assessment to be submitted	
1	22 Jan – 26 Jan	Unit 1: Working in Administration	Monday 22 January — Welcome calls for students: Prep – Year 12	<b>Class activities</b> Activities as advised by teacher	
			Wednesday 24 January — Learning for success: Prep – Year 12		
			Friday 26 January — Australia Day Holiday		
			<b>Roles in administration</b>		
			PowerPoint 1		
2	29 Jan – 2 Feb		<b>The employment life cycle</b>	PowerPoint 2	<b>Class activities</b> Activities as advised by teacher
3	5 Feb – 9 Feb			Friday 9 February — Senior orientation day: Years 10–12	<b>Class activities</b> Activities as advised by teacher
4	12 Feb – 16 Feb		<b>Human resource management</b>	PowerPoint 3	<b>Class activities</b> Activities as advised by teacher
5	19 Feb – 23 Feb				<b>Class activities</b> Activities as advised by teacher
6	26 Feb – 1 Mar				<b>FA1 Extended Response</b> Issued Friday 1 March
7	4 Mar – 8 Mar		<b>Formative Assessment 1 (FA1)</b> Extended response		
8	11 Mar – 15 Mar			<b>FA1 Extended Response Draft</b> Due Monday 11 March 5:00 pm	
9	18 Mar – 22 Mar			<b>FA1 Extended Response Final</b> Due Friday 22 March 5:00 pm	
10	25 Mar – 29 Mar		<b>Employee and employer rights</b> PowerPoint 4		

# Year 11 Business Studies

## Work rate calendar (WRC) 2024

## Term 2

All students are expected to participate in all online lessons and complete all assessment as outlined in this **Work rate calendar**.

Teachers may adjust topics, class work, assessment and submission dates. Adjustments will be communicated via QLearn or during lessons.

Assessment				
Supervised assessment		Summative exams are to be supervised by the student's official exam supervisor.		
Non-supervised assessment		Students must sign declaration of academic integrity.		
Week	Dates	Unit	Topic	Class work / Assessment to be submitted
1	15 Apr – 19 Apr	Unit 1: Working in Administration	<b>Employee and employer rights</b> PowerPoint 4	<b>Class activities</b> Activities as advised by teacher
2	22 Apr – 26 Apr		Thursday 25 April — Anzac Day <b>Sustainability</b> PowerPoint 5	<b>Class activities</b> Activities as advised by teacher
3	29 Apr – 3 May			<b>Class activities</b> Activities as advised by teacher
4	6 May – 10 May		Monday 6 May — Labour Day <b>Organisational policies, schedules and structures</b> PowerPoint 6	<b>Class activities</b> Activities as advised by teacher
5	13 May – 17 May			<b>FA2 Project</b> Issued Friday 17 May
6	20 May – 24 May		<b>Formative Assessment 2 (FA2)</b> Project	
7	27 May – 31 May			<b>FA2 Project Draft</b> Due Monday 27 May 5:00 pm
8	3 Jun – 7 Jun			<b>FA2 Project Final</b> Due Friday 7 June 5:00 pm
9	10 Jun – 14 Jun	Unit 2: Working in Finance	Monday 10 June – Thursday 13 June — School camp: Year 11 <b>Roles, duties and responsibilities in finance in a business</b> PowerPoint 1	<b>Class activities</b> Activities as advised by teacher
10	17 Jun – 21 Jun		Friday 21 June — Athletics carnival / Sports day: Prep – Year 12	<b>Class activities</b> Activities as advised by teacher

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## Work rate calendar (WRC) 2024

### Term 3

All students are expected to participate in all online lessons and complete all assessment as outlined in this **Work rate calendar**.

Teachers may adjust topics, class work, assessment and submission dates. Adjustments will be communicated via QLearn or during lessons.

Assessment				
<b>Supervised assessment</b>		Summative exams are to be supervised by the student's official exam supervisor.		
<b>Non-supervised assessment</b>		Students must sign declaration of academic integrity.		
Week	Dates	Unit	Topic	Class work / Assessment to be submitted
1	8 Jul – 12 Jul	Unit 2: Working in Finance	<b>Financial policies and procedures, and sources of finance</b> PowerPoint 2	<b>Class activities</b> Activities as advised by teacher
2	15 Jul – 19 Jul		<b>Class activities</b> Activities as advised by teacher	
3	22 Jul – 26 Jul		<b>Class activities</b> Activities as advised by teacher	
4	29 Jul – 2 Aug		<b>Financial recording, reporting and control systems</b> PowerPoint 3	<b>Class activities</b> Activities as advised by teacher
5	5 Aug – 9 Aug		<b>Class activities</b> Activities as advised by teacher	
6	12 Aug – 16 Aug		Wednesday 14 August — Royal Queensland (Ekka) Show Holiday	<b>FA3 Extended Response</b> Issued Friday 16 August
7	19 Aug – 23 Aug		<b>Formative Assessment 3 (FA3)</b> Extended response	
8	26 Aug – 30 Aug		Friday 30 August — Student free day	<b>FA3 Extended Response Draft</b> Due Monday 26 August 5:00 pm
9	2 Sept – 6 Sept			<b>FA3 Extended Response Final</b> Due Friday 6 September 5:00 pm
10	9 Sept – 13 Sept		<b>Exams: Year 11</b> Monday 9 September – Thursday 12 September Friday 13 September — Connect excursion: Years 10–12	

# Year 11 Business Studies

## Work rate calendar (WRC) 2024

## Term 4

All students are expected to participate in all online lessons and complete all assessment as outlined in this **Work rate calendar**.

Teachers may adjust topics, class work, assessment and submission dates. Adjustments will be communicated via QLearn or during lessons.

Assessment				
<b>Supervised assessment</b>		Summative exams are to be supervised by the student's official exam supervisor.		
<b>Non-supervised assessment</b>		Students must sign declaration of academic integrity.		
Week	Dates	Unit	Topic	Class work / Assessment to be submitted
1	30 Sept – 4 Oct	Unit 2: Working in Finance	<b>Risk management, financial and investment strategies</b> PowerPoint 4	<b>Class activities</b> Activities as advised by teacher
2	7 Oct – 11 Oct		Monday 7 October — King's Birthday Holiday	<b>Class activities</b> Activities as advised by teacher
3	14 Oct – 18 Oct		<b>Financial forecasts and projections</b> PowerPoint 5	<b>Class activities</b> Activities as advised by teacher
4	21 Oct – 25 Oct			<b>Class activities</b> Activities as advised by teacher
5	28 Oct – 1 Nov		<b>Processing financial transactions</b> PowerPoint 6	<b>FA4 Project</b> Issued Friday 1 November
6	4 Nov – 8 Nov		<b>Formative Assessment 4 (FA4)</b> Project	
7	11 Nov – 15 Nov			<b>FA4 Project Draft</b> Due Monday 11 November 5:00 pm
8	18 Nov – 22 Nov			<b>Exams: Year 11</b> Monday 18 November – Friday 22 November Friday 22 November — Aquatic carnival: Prep – Year 11 Friday 22 November — Final day: Years 10–11
9	25 Nov – 29 Nov			
10	2 Dec – 6 Dec			
11	9 Dec – 13 Dec			